

**IMPORTANT: Pre-registration, with payment, required 2 weeks before the program starts.**

## Description

The EMT course prepares students with the knowledge and skills to provide basic level emergency care in a pre-hospital setting. This course is aligned with the National Education Standards for EMT as approved by the PA DOH (Pennsylvania Department of Health). Students will learn emergency care for cardiac arrest, medical emergencies, trauma emergencies, patient assessment techniques, oxygen administration, pharmacology for emergency care and EMS Operations. Students must be able to meet all requirements for the Functional Position Description for EMT. The course will include classroom sessions, skill labs, and a required clinical rotation in a hospital or other approved facility.

**Background checks, physical exam and appropriate blood work/immunizations are required prior to starting the clinical requirements.** Additional immunizations may be required. A flu vaccine may be required by some facilities. The required health form will be distributed in class.

## Course Requirements

- You must be 16 years of age at the start of the class.
- You must complete a minimum of 10 patient contacts in an approved setting. More information will be provided on the first day of class.
- You must attend the approved HAZMAT awareness class that is provided during the EMT course.
- You must meet the Functional Position Description for an EMT as defined by the Pennsylvania Department of Health (this will be discussed further the first night of class).
- You must complete the FEMA Independent Study Course for ICS 100 and NIMS 700 online. These courses are not part of the course curriculum and must be obtained outside of class.

ICS 100: <http://training.fema.gov/emiweb/is/is100b.asp>

NIMS 700: <http://training.fema.gov/emiweb/is/is700a.asp>

- You must obtain, at your own expense, a physical examination from a physician and the following blood screenings:
  - Evidence of a Type 2-step PPD Tuberculin Skin Test within the past 12 months
    - ***If the PPD is positive, a negative chest x-ray within the past 12 months must be provided***
  - Evidence of immunity to Rubella, Mumps, Measles and Varicella
  - Immunization for Hepatitis B- antigen and antibodies
- You must obtain, at your own expense, the following: Pennsylvania Child Abuse History Clearance (Act 33), Pennsylvania State Police Request for Criminal Records Check (Act 34) and the FBI Criminal Background Check (Act 73).

Act 34 link: <https://epatch.state.pa.us/>

Act 33 link: <http://www.dhs.pa.gov/>

Act 73 link: [https://www.pa.cogentid.com/index\\_dpwNew.htm](https://www.pa.cogentid.com/index_dpwNew.htm)



## Materials Included

- AAOS, 11<sup>th</sup> Edition *Emergency Care and Transportation of the Sick and Injured* textbook
- Navigate 2
  - eBook
    - Read your digital textbook online or offline, enhance your learning with interactive tools, and make and share personal notes.
  - Study Center
    - Reinforce your comprehension of course materials with practice activities in this virtual study center.
  - Assessments
    - Evaluate your comprehension of course materials in this homework and testing center with prepopulated quizzes and examinations.
  - Lectures
    - Experience engaging, fully narrated lectures that allow you to learn at your own convenience and pace.
  - Simulations
    - Perform skills in the safety of a virtual environment.
  - Plus much more

## Payment

The EMT program is now available for a payment plan. For information about the payment plan, please contact the PSI department for information.

## Refund

Any student who withdraws from class during the first week will receive a full refund. Please note, if you activate the code that is inside the book and then withdraw from the class during the first week, the cost of the book will not be refunded to you. No refunds are issued for withdrawals after the first week of class.

## Certification Testing

Students who successfully complete the College EMT program will be required to take the National Registry Psychomotor Exam (practical skill) that will be scheduled during the EMT class. Students who are not able to attend the scheduled exam will have to contact EMSI at 412.242.7322 or [www.emsi.org](http://www.emsi.org) to make arrangements to schedule their psychomotor exam (practical skill). Once a student successfully passes the psychomotor exam (practical skill), s/he will then be eligible to register on the NREMT website [www.nremt.org](http://www.nremt.org) for the written exam which is taken at a Pearson Vue testing center. It is the student's responsibility to pay for the exam. The cost of the exam is \$80, payable directly to Pearson Testing.

**CCAC reserves the right to cancel a class due to insufficient enrollment.**

M = Monday • T = Tuesday • W = Wednesday • R = Thursday • F = Friday • S = Saturday • U = Sunday

## N17FA (Fall Start) Class Schedule & Site Addresses for the EMT Classes

Course Number	Start Date	End Date	Days	Time	Location
XGC-600-57318	08.30.2017	02.05.2018	M/W S	6:00pm – 10:00pm 8:00am – 5:00pm	Lawrence County Career and Technical Ctr. 750 Phelps Way New Castle, PA 16101 <a href="#">Click-here-to-register-online</a> OR Phone-in Registration: 412.788.7546
					Saturday classes: 09.30 & 10.28 Plus one additional class Saturday for vehicle extrication date and time to be announced in class
XGC-600-57319	09.06.2017	12.13.2017	M/W/R S	8:30am – 12:30pm 8:00am – 5:00pm	CCAC Allegheny Campus (Daylight) Byers Hall Room 018 Pittsburgh, PA 15212 <a href="#">Click-here-to-register-online</a> OR Phone-in Registration: 412.788.7546
					Saturday Classes 09.23 & 10.14 Plus one additional class Saturday or Sunday for vehicle extrication. Date and time to be announced in class
XGC-600-57320	09.07.2017	01.30.2018	T/R S	6:00pm – 10:00pm 8:00am – 5:00pm	CCAC West Hills Center 1000 McKee Road Oakdale, PA 15071 <a href="#">Click-here-to-register-online</a> OR Phone-in Registration: 412.788.7546
					Saturday Classes 09.30, 10.28 & 12.09 Plus one additional class Saturday or Sunday for vehicle extrication date and time to be announced in class
XGC-600-57321	09.09.2017	02.17.2018	S	8:00am – 5:00pm	Medical Rescue Team South Authority (MRTSA) 315 Cypress Way Pittsburgh, PA 15228 <a href="#">Click-here-to-register-online</a> OR Phone-in Registration: 412.788.7546
					Plus one additional class Saturday or Sunday for vehicle extrication date and time to be announced in class
XGC-600-57322	09.09.2017	02.17.2018	S	8:00am – 5:00pm	Ross/West View EMSA 5325 Perry Highway Pittsburgh, PA 15229 <a href="#">Click-here-to-register-online</a> OR Phone-in Registration: 412.788.7546
					Plus one additional class Saturday or Sunday for vehicle extrication date and time to be announced in class

Schedule Continued on Next Page →



If you require special arrangements, contact the nearest CCAC Supportive Services office prior to class:  
 Allegheny – 412.237.4612 • Boyce – 724.325.6604 • North – 412.369.3686 • South – 412.469.6207  
 TTY – 412.369.4110 & 412.469.6005 • Questions: Office – 412.237.2500 • Email – [psi@ccac.edu](mailto:psi@ccac.edu)



# Public Safety Institute – EMT

In State Fee: \$550  
 Out of State Fee: \$575  
 Includes books & online  
 enhancements included

M = Monday • T = Tuesday • W = Wednesday • R = Thursday • F = Friday • S = Saturday • U = Sunday

## N17FA (Fall Start) Class Schedule & Site Addresses for the EMT Classes

Course Number	Start Date	End Date	Days	Time	Location
XGC-600-57323	09.11.2017	12.18.2017	M/W/R S	6:30pm – 10:30pm 8:00am – 5:00pm	<b>Monroeville Training Center</b> 2465 Johnson Road Monroeville, PA 15146 <a href="#">Click-here-to-register-online</a> OR <b>Phone-in Registration: 412.788.7546</b>
					Saturday Classes: 10.7 & 11.4 Plus one additional class Saturday or Sunday for vehicle extrication date and time to be announced in class
XGC-600-57324	09.13.2017	12.20.2017	M/W/R S	6:30pm – 10:30pm 8:00am – 5:00pm	<b>CCAC Allegheny Campus (Evening)</b> Byers Hall Room 018 Pittsburgh, PA 15212 <a href="#">Click-here-to-register-online</a> OR <b>Phone-in Registration: 412.788.7546</b>
					Saturday Classes: 09.30 & 10.21 Plus one additional class Saturday or Sunday for vehicle extrication date and time to be announced in class
XGC-600-57325	09.19.2017	02.15.2018	T/R S	6:00pm – 10:00pm 8:00am – 5:00pm	<b>Jefferson Regional Medical</b> <b>Bibro Building</b> 565 Coal Valley Rd. Clairton, PA 15025 <a href="#">Click-here-to-register-online</a> OR <b>Phone-in Registration: 412.788.7546</b>
					Saturday Classes: 10.14, 12.2 & 1.20.2018 Two Wednesday Classes: 10.8 & 10.25 – these classes will replace the Tuesday/Thursday class Plus one additional class Saturday or Sunday for vehicle extrication date and time to be announced in class



# Public Safety Institute – EMT

In State Fee: \$550  
Out of State Fee: \$575  
Includes books & online enhancements included

Please print. Complete and return this form with payment (if applicable). No further notice will be provided.

Date of Birth (required for enrollment) MM/DD/YYYY:							
Last Name:			First Name:			Middle Initial:	
Street Address:						Apt:	
City:		State:		Zip:		County:	
Home Phone:				Alternate Phone:			
Email Address:						New Address (X):	

Have you ever served in the Military (circle one)? No – Yes (see below)

Are you a dependent of a Veteran (circle one)? No – Yes (see below)

**NOTE:** If YES to either question, please contact the CCAC Veterans Services Office at 412.237.6503.

### Veteran Benefits:

35 Dependent     Chapter 33 Post-9/11 GI Bill     Veteran not using benefits

Place of Permanent Address (check one)

- Allegheny County (1)
- Out-of-State (5)
- Out-of County

### Payment Must Be Enclosed (if applicable)

Print Phone Number on Check or Money Order (Checks Payable to **CCAC**)

**Mail To: Workforce Development Division Registration**

**West Hills Center – Suite N1200**

**1000 McKee Road**

**Oakdale, PA 15071-1099**

Because CCAC cares about your privacy, we cannot process credit card information by mail.

Please visit [ccac.edu](http://ccac.edu), any CCAC facility, or call 412.788.7546 to register if you prefer to pay by credit card.

### Refund Policy

Students not attending the program (course) must notify CCAC in person, by mail or at 412.788.7546 BEFORE the first class day in order to receive a refund. CCAC will notify registered students in the event that the program (course) is cancelled.

Semester	Course Number	Course Title	Course Location	Cost (if applicable)

<b>Student Signature (Required for enrollment)</b>		<b>Date</b>	
<b>If sponsored, Authorizing Agency &amp; Signature</b>		<b>Date</b>	

I agree that once I register I become legally bound by and agree to the terms of the Community College of Allegheny County Student Financial Responsibility Agreement, and as such become responsible for all charges incurred, unless I drop classes during the designated refund period. I understand that the college is extending credit to me and permitting me to register, enroll and attend classes in return for my promise to pay the college all tuition and fees incurred as a result of my registration, and that such extension of credit constitutes an educational loan or education benefit that is non-dischargeable under Section 523 (a)(8) of the United States Bankruptcy Code. I understand that failure to pay my student account or any monies due and owing CCAC may result in a financial hold placed on my account preventing registration for future classes, release of transcripts and diplomas, and additional college services. Additionally I understand that failure to pay my student account or any monies due and owing CCAC will result in a \$15.00 late payment fee assessed to my account for each late payment and may result in my account being referred to a third party collection agency resulting in additional fees. Finally, I understand that all delinquent student accounts may be reported to one or more of the national credit bureaus.

### LEVEL OF CERTIFICATION/TRAINING (for Public Safety Institute courses only)

- FRP     EMT-P     FIRE     DISPATCHER  
 EMT     NURSE     POLICE     OTHER



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North – 412.369.3686 • South – 412.469.6207  
TTY – 412.369.4110 & 412.469.6005

<b>Cert #:</b>		<b>Expiration:</b>	
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