



TABLE OF CONTENTS

PROGRAM & TITLE	COURSE #	LOCATION	#
ACADEMICS			
Creative Writing	YJC-243-58101	CCAC ~ Allegheny Campus	5
Intro to Computers	YJC-171-58101	CCAC ~ Allegheny Campus	3
Money Management	YJC-182-58101	CCAC ~ North Campus	3
Money Management	YJC-182-58102	CCAC ~ Allegheny Campus	3
Reading Comprehension	YJC-450-58101	CCAC ~ Allegheny Campus	7
ARTS & DESIGN			
Activity Circle: Woodworking	YJC-430-58101	EIC (Energy Innovation Ctr)	4
Activity Circle: Woodworking	YJC-430-58102	EIC (Energy Innovation Ctr)	6
Activity Circle: Woodworking	YJC-430-58103	EIC (Energy Innovation Ctr)	8
Art of Scrapbooking	YJC-159-58101	EIC (Energy Innovation Ctr)	6
Ceramic Project (March)	YJC-422-58101	EIC (Energy Innovation Ctr)	5
Ceramic Project (May)	YJC-422-58102	EIC (Energy Innovation Ctr)	7
Color My World / Arts & Crafts	YJC-251-58101	EIC (Energy Innovation Ctr)	7
Jazzy Jewelry	YJC-113-58101	EIC (Energy Innovation Ctr)	4
GENERAL INTEREST			
Bingo Blast (March)	YJC-114-58101	EIC (Energy Innovation Ctr)	3
Bingo Blast (March)	YJC-114-58102	EIC (Energy Innovation Ctr)	5
Bingo Blast (April)	YJC-114-58103	EIC (Energy Innovation Ctr)	6
Bingo Blast (May)	YJC-114-58104	EIC (Energy Innovation Ctr)	8
Bingo Blast (June)	YJC-114-58405 -FS	EIC (Energy Innovation Ctr)	9
Movie Event with Pizza (April)	YJC-185-58101	EIC (Energy Innovation Ctr)	6
Movie Event with Pizza (June)	YJC-185-58102 -FS	EIC (Energy Innovation Ctr)	8
HOME ECONOMICS			
Cooking	YJC-236-58101	CCAC ~ North Campus	4
Learn to Crochet	YJC-263-58101	EIC (Energy Innovation Ctr)	5
Learn to Sew!	YJC-260-58101	EIC (Energy Innovation Ctr)	7

TABLE OF CONTENTS (con't)

PROGRAM & TITLE	COURSE #	LOCATION	#
RECREATIONAL INTERESTS			
Bowling	YJC-155-58101	Swissvale Lanes	3
Creative Dance & Movement	YJC-250-58101	CCAC ~ North Campus	6
Friday Night Social <i>(No handicap Access)</i>	YJC-122-58101	Wilkins School Community Ctr	4
Miniature Golf	YJC-124-58101	Par 2 Monroeville	7
Miniature Golf	YJC-124-58102	Kniess (Babcock Blvd)	8
SEASONAL			
Spring Gardening	YJC-190-58101	CCAC ~ Allegheny Campus	7
CULTURAL EVENTS		CULTURAL EVENTS MUST BE REGISTERED 1 WEEK IN ADVANCE	
Aviary Early Birds	YJC-420-58101	National Aviary (Northside)	4
Phipps Conservatory	YJC-419-58101	Phipps (Oakland)	6
SPECIAL EVENTS		SPECIAL EVENTS MUST BE REGISTERED 1 WEEK IN ADVANCE	
A Group Outing: Games 'n At	YJC-261-58101 -FS	Games 'n At (Southside)	8
It's a Magical World	YJC-262-58101	EIC (Energy Innovation Ctr)	8
Food & Fun Celebration	YJC-104-58101	Dave & Busters (Waterfront)	5
Meal Matinee <i>(Beauty & The Beast)</i>	YJC-140-58101	Southside Works (Southside)	4
Special Event: Luncheon Cruise	YJC-194-58101 -FS	Gateway Clipper Fleet	9
INFORMATION			
General Information			10
REGISTRATION FORM			12
SURVEY			11
LOCATION ADDRESSES	<i>*All locations are handicapped accessible unless otherwise noted</i>		9

COMMUNITY COLLEGE OF ALLEGHENY COUNTY SPECIAL NEEDS PROGRAM

Mary Jo Guercio 412.237.2723
Support Staff 412.482.3380

2017 SPRING SPECIAL NEEDS PROGRAM



The first choice for faster results

FEBRUARY CLASSES

BOWLING	YJC-155-58101	SWISSVALE ARCADE LANES	
SATURDAYS ~ FEB 25TH THRU APR 15TH, 2017 (8 SESSIONS)		12:30PM – 2:30PM	\$36-
<p>This 8-week course is designed to introduce the game of bowling. Emphasis is on instructing students in the concepts of addition, subtraction and coin recognition to be able to apply these skills for transportation to and from workplace or events. Students will learn to operate computerized score-keeping equipment and will obtain skills useful in the work environment. Students will be awarded a trophy and pizza at the end of the 8-week class.</p> <p>* This class may not last the full two hours. This will depend on the group size and abilities of the participants. Please provide updated contact information for student.</p> <p>*A \$5 fee will be collected weekly and paid directly to Swissvale Arcade Lanes.</p>			

MONEY MANAGEMENT	YJC-182-58101	CCAC ~ NORTH CAMPUS	
MONDAYS ~ FEB 27TH THRU MAR 13TH, 2017 (3 SESSIONS)		6PM – 8PM	\$30-
<p>This 3-week course will help students learn how to watch where dollars are going. It will encourage saving money and spending money wisely. Each student will use life experiences to learn basic math skills needed for those active in the community: such as grocery shopping, eating at restaurants, checkbook writing, etc. Students will also set up a calendar to illustrate how organization skills and money management work together.</p>			

MONEY MANAGEMENT	YJC-182-58102	CCAC ~ ALLEGHENY CAMPUS	
TUESDAYS ~ FEB 28TH THRU MAR 14TH, 2017 (3 SESSIONS)		6PM – 8PM	\$30-
<p>This 3-week course will help students learn how to watch where dollars are going. It will encourage saving money and spending money wisely. Each student will use life experiences to learn basic math skills needed for those active in the community: such as grocery shopping, eating at restaurants, checkbook writing, etc. Students will also set up a calendar to illustrate how organization skills and money management work together.</p>			

MARCH CLASSES

BINGO BLAST	YJC-114-58101	EIC ~ ENERGY INNOVATION CENTER	
WEDNESDAY ~ MAR 8TH, 2017 (1 SESSION)		6PM – 8PM	\$18-
<p>This two-hour course offers students an enjoyable Bingo experience. Students will participate in the game of bingo for a chance to win cash and prizes. Bingo is a wonderful game that improves hand-eye coordination while adding excitement and anticipation. A new location with accessible parking.</p>			

INTRO TO COMPUTERS	YJC-171-58101	CCAC ~ ALLEGHENY CAMPUS	
THURSDAYS ~ MAR 9TH THRU 30TH, 2017 (4 SESSIONS)		6PM – 8PM	\$40-
<p>This 4-week course introduces the students to the basics of using a computer. Classes will focus on basic computer functions. Students will learn what steps are necessary in obtaining and how to use Email. Microsoft Word will be introduced and practiced. Students will also learn how to search the web when looking for information.</p>			

MARCH CLASSES (*con't*)

FRIDAY NIGHT SOCIAL	YJC-122-58101	WILKINS SCHOOL COMMUNITY CENTER	
FRIDAYS ~ MAR 10 TH THRU 31 ST , 2017 (4 SESSIONS)		6PM – 8PM	\$45-
<p>This 4-week class is designed as a social interaction for students on four Fridays throughout the semester. Participants will gather to play appropriate games, prepare seasonal crafts (supplies are included) and enjoy an evening of fun. Light refreshments will be served. (Wilkins is limited to 20 students ~ Please register early)</p>			

AVIARY EARLY BIRDS	YJC-420-58101	NATIONAL AVIARY (NORTHSIDE)	
SUNDAY ~ MARCH 12 TH , 2017 (1-SESSION)		10AM – 12PM	\$20
<p>During this 2-hour event students will tour the National Aviary, help the Aviary trainers feed the birds their morning snack and view the birds like you've never seen them. Learn how interesting our fine-feathered friends can be. Snacks are provided. (<i>Staff also must be registered for this event</i>)</p>			

ACTIVITY CIRCLE: WOODWORKING	YJC-430-58101	EIC ~ ENERGY INNOVATION CENTER	
WEDNESDAY ~ MARCH 15 TH , 2017		6PM – 8PM	\$21-
<p>This two-hour program will provide students an evening to work together and learn skills in woodworking. Safety and proper use of tools will be taught. Students will conclude this class with a project they will be proud to display or give as a gift. Supplies will be provided for this course.</p>			

MEAL MATINEE (BEAUTY & BEAST)	YJC-140-58101	SOUTHSIDE WORKS / CLADDAGH'S	
SUNDAY ~ MARCH 19 TH , 2017 (1 SESSION)		12PM – 4PM	\$40-
<p>This 3.5-hour course offers students a social experience which includes a meal followed by a movie. This class will improve upon participation and social skills. The main theme and objectives of the movie will be discussed regarding the movie. All movies will be developmentally appropriate for students. Meet at Claddagh's (next to movie theatre). Everyone attending must be registered. Events might run past 3:30pm. Please provide a phone number where you can be reached during the event. MOVIE: "Beauty & The Beast" (<i>Staff must also be registered for this event</i>)</p>			

JAZZY JEWELRY	YJC-113-58101	EIC ~ ENERGY INNOVATION CENTER	
MONDAYS ~ MAR 20 TH THRU APR 3 RD , 2017 (3 SESSIONS)		6PM – 8PM	\$35-
<p>This six-hour program teaches students the art of jewelry making. Students will complete jewelry making projects for hands-on skills, eye coordination and creative abilities. Enjoy the beautifully finished arts of works that you completed to wear or to give as a gift. Supplies will be provided for this course.</p>			

COOKING	YJC-236-58101	CCAC ~ NORTH CAMPUS	
TUESDAYS ~ MAR 21 ST THRU APR 11 TH , 2017 (4 SESSIONS)		6PM – 8PM	\$35-
<p>This 4-week class is designed to introduce students to the basics of cooking needed for living independently in their home or apartment. Students will learn safety in the kitchen. All supplies will be provided to the students. Class size is limited, please register early.</p>			

MARCH CLASSES (*con't*)

BINGO BLAST	YJC-114-58102	EIC ~ ENERGY INNOVATION CENTER	
WEDNESDAY ~ MAR 22 ND , 2017 (1 SESSION)		6PM – 8PM	\$18-
<p>This two-hour course offers students an enjoyable Bingo experience. Students will participate in the game of bingo for a chance to win cash and prizes. Bingo is a wonderful game that improves hand-eye coordination while adding excitement and anticipation. A new location with accessible parking. Everything will be provided for this class.</p>			

CERAMIC PROJECT	YJC-422-58101	EIC ~ ENERGY INNOVATION CENTER	
WEDNESDAY ~ MAR 29 TH , 2017 (1 SESSION)		6PM – 8PM	\$20-
<p>Students can express their creative side in creating beautifully painted and designed ceramic pieces. Students will enjoy music while they work together to bring out their inventive and artistic abilities. All supplies are provided for this class.</p>			

APRIL CLASSES

FOOD & FUN CELEBRATION	YJC-104-58101	DAVE & BUSTER'S / WATERFRONT	
SUNDAY ~ APRIL 2 ND , 2017 (1 SESSION)		1PM – 4PM	\$32-
<p>Join us at the Waterfront at Dave & Buster's for an afternoon of socialization and therapeutic recreation. Independent and group games will improve hand-eye coordination, concentration and thought processing. Don't forget the rewards in competing and playing. Save tickets for prizes or cash in same day or another visit. The afternoon will include a \$10 power card and a delicious luncheon. It's an unbeatable good time for everyone. (<i>Staff must also be registered for this event</i>)</p>			

CREATIVE WRITING	YJC-243-58101	CCAC ~ ALLEGHENY CAMPUS	
WEDNESDAYS ~ APRIL 6 TH THRU 27 TH , 2017 (4 SESSIONS)		6PM – 8PM	\$35-
<p>This 4-week course will give students practice with sentence structure and with writing various types of paragraphs. Students will develop outlines to organize their ideas and focus on a main idea. At the completion of this course, students will be able to organize a wealth of thoughts and concise ideas into a logical sentence, understand basic concepts of grammar and punctuation and organize thoughts and develop creativity.</p>			

LEARN TO CROCHET	YJC-263-58101	EIC ~ ENERGY INNOVATION CENTER	
MONDAYS ~ APRIL 10 TH THRU 24 TH , 2017 (3 SESSION)		6PM – 8PM	\$26-
<p>Crocheting is an art that has been around for years and being offered to you this Spring. This is a beginning course that will show you the step-by-step instruction of crocheting. You will learn the basic techniques on getting started and tutorials for practice & improvement. Even if you know how to crochet, come and join your friends while they learn and practice together. Supplies will be provided for this course. Join us at a central location with accessible parking.</p>			

APRIL CLASSES (*con't*)

BINGO BLAST	YJC-114-58103	EIC ~ ENERGY INNOVATION CENTER	
WEDNESDAY ~ APRIL 12 TH , 2017 (1 SESSION)		6PM – 8PM	\$18-
<p>This two-hour course offers students an enjoyable Bingo experience. Students will participate in the game of bingo for a chance to win cash and prizes. Bingo is a wonderful game that improves hand-eye coordination while adding excitement and anticipation. A new location with accessible parking.</p>			

ACTIVITY CIRCLE: WOODWORKING	YJC-430-58102	EIC ~ ENERGY INNOVATION CENTER	
WEDNESDAY ~ APRIL 19 TH , 2017		6PM – 8PM	\$21-
<p>This two-hour program will provide students an evening to work together and learn skills in woodworking. Safety and proper use of tools will be taught. Students will conclude this class with a project they will be proud to display or give as a gift. Supplies will be provided for this course.</p>			

MOVIE EVENT W/PIZZA	YJC-185-58101	EIC ~ ENERGY INNOVATION CENTER	
SATURDAY ~ APRIL 22 ND , 2017 (1 SESSION)		12:30PM – 3PM	\$16-
<p>This 2.5-hour course offers students an enjoyable afternoon together. This class is designed to improve upon participation and social skills. We will order pizza of your choice (Other food is available for all who have allergies to pizza, you must call ahead for this). All movies will be appropriate for our audience. We will also have plain or buttered popcorn to munch on during the movie. This location has accessible parking. (<i>Staff must also be registered for this event</i>) MOVIE: “Madagascar 2”</p>			

PHIPPS CONSERVATORY	YJC-419-58101	PHIPPS CONSERVATORY OAKLAND	
SUNDAY ~ APRIL 23 RD , 2017 (1 SESSION)		11AM – 1PM	\$20
<p>During this 2 hour activity students will tour and enjoy their time exploring the different plant life; walk through the butterfly forest, view some of Chihuly’s glass art work and learn about what these garden wonders need to grow and survive. Bring a friend and enjoy the beautiful tour of Phipps Conservatory and Botanical Gardens. (<i>Staff must be registered for this event</i>)</p>			

CREATIVE DANCE & MOVEMENT	YJC-250-58101	CCAC ~ NORTH CAMPUS	
TUESDAYS ~ APR 25 TH THRU MAY 9 TH , 2017 (3 SESSIONS)		6PM – 8PM	\$28-
<p>This 3-week class will have students exploring the creative styles of dance and movement for fitness and to enhance overall well-being. Learn how you’ll be able to enjoy stretching and dancing and moving into a healthier lifestyle.</p>			

THE “ART OF SCRAPBOOKING”	YJC-159-58101	EIC ~ ENERGY INNOVATION CENTER	
WEDNESDAYS ~ APR 26 TH THRU MAY 10 TH , 2017 (3 SESSIONS)		6:00PM – 8:00PM	\$30-
<p>This 3-week class gives students the ability to create, design and produce a keepsake scrapbook suitable for showing. Stickers, color-schemes, punches, stamps & other tools will be utilized in this program. Students can bring personal pictures if desired. All supplies are provided.</p>			

APRIL CLASSES (*con't*)

LEARN TO SEW!	YJC-260-58101	EIC ~ ENERGY INNOVATION CENTER	
SATURDAYS ~ APRIL 29 TH THRU MAY 13 TH , 2017 (3 SESSIONS)		12:30PM – 2:30PM	\$45
<p>Have you always wanted to learn how to sew? This class will teach students the basics of sewing. Learn the different terms and techniques necessary to learn how to sew by hand and to operate a sewing machine. Focus skills and hand and eye coordination along with listening skills will be utilized in this class. Step-by-step tutorial basics will be taught and practiced. At the end of this class, each student will have a finished project to be proud of. All materials will be provided for this course. The project this term is a “summer tote bag”. This class limited to 12 students. Register early.</p>			

MAY CLASSES

READING COMPREHENSION	YJC-450-58101	CCAC ~ ALLEGHENY CAMPUS	
TUESDAYS ~ MAY 2 ND THRU 30 TH , 2017 (5 SESSIONS)		6PM – 8PM	\$40-
<p>This 10-hour course provides valuable teaching strategies and practice activities to reinforce essential reading skills. Students will work in groups to discuss reading exercise and studies beneficial to everyone in this course. Individual tutoring will be available where necessary.</p>			

SPRING GARDENING	YJC-190-58101	CCAC ~ ALLEGHENY CAMPUS	
THURSDAYS ~ MAY 4 TH THRU 18 TH , 2017 (3 SESSIONS)		6PM – 8PM	\$20-
<p>Students will learn about different plants and what plants are best for indoors and which are best for outdoors. They will also design their own container which they will use to learn how to care for their new plant. All supplies are provided for this class.</p>			

ARTS & CRAFTS / COLOR MY WORLD	YJC-251-58101	CCAC ~ ENERGY INNOVATION CENTER	
MONDAYS ~ MAY 8 TH THRU 22 ND , 2017 (3 SESSIONS)		6PM – 8PM	\$30
<p>This 3-week class will inspire the artist in everyone. Students will express themselves in different art designs and study amazing combinations with color charts and hues. We will work with pencil to paints. The possibilities are endless and color will be everywhere. Bring a cover shirt or wear an old painting shirt for the last class. All supplies are provided for this class.</p>			

MINIATURE GOLF	YJC-124-58101	PAR2 ~ MONROEVILLE	
SUNDAY ~ MAY 14 TH , 2017 (1 SESSION)		12PM – 2PM	\$12-
<p>Spend an afternoon sharpening your skills on the exciting course of miniature golf. This will strengthen your social interaction, competitiveness, develop eye-hand coordination, have you respectfully take turns and feel the success and accomplishment at the end of the course. Don't miss the excitement and fun.</p>			

CERAMIC PROJECT	YJC-422-58102	EIC ~ ENERGY INNOVATION CENTER	
WEDNESDAY ~ MAY 17 TH , 2017 (1 SESSION)		6PM – 8PM	\$20-
<p>Students can express their creative side in creating beautifully painted and designed ceramic pieces. Students will enjoy music while they work together to bring out their inventive and artistic abilities. All supplies are provided for this class.</p>			

MAY CLASSES (*con't*)

IT'S A MAGICAL WORLD	YJC-262-58101	CCAC ~ ENERGY INNOVATION CENTER	
SATURDAY, MAY 20 TH , 2017 (1 SESSION)		12:30PM – 3PM	\$30-
<p>The most magical 2.5 hours you can imagine. Experience the remarkable, amazing, unbelievable, feats of magic like no other magician can do. We're bringing back our favorite magician, Chuck Caputo, to entertain us once again for the most memorable afternoon. Light buffet table available. Please register early. (<i>Staff must be registered for this event</i>)</p>			

MINIATURE GOLF	YJC-124-58102	KNISS (BABCOCK BLVD)	
SUNDAY ~ MAY 21 ST , 2017 (1 SESSION)		12PM - 2PM	\$12-
<p>Spend an afternoon sharpening your skills on the exciting course of miniature golf. This will strengthen your social interaction, competitiveness, develop eye-hand coordination, have you respectfully take turns and feel the success and accomplishment at the end of the course. Don't miss the excitement and fun.</p>			

BINGO BLAST	YJC-114-58104	EIC ~ ENERGY INNOVATION CENTER	
WEDNESDAY ~ MAY 24 TH , 2017 (1 SESSION)		6PM – 8PM	\$18-
<p>This two-hour course offers students an enjoyable Bingo experience. Students will participate in the game of bingo for a chance to win cash and prizes. Bingo is a wonderful game that improves hand-eye coordination while adding excitement and anticipation. A new location with accessible parking.</p>			

ACTIVITY CIRCLE: WOODWORKING	YJC-430-58103	EIC ~ ENERGY INNOVATION CENTER	
WEDNESDAY ~ MAY 31 ST , 2017 (1 SESSION)		6PM – 8PM	\$21-
<p>This two-hour program will provide students an evening to work together and learn skills in woodworking. Safety and proper use of tools will be taught. Students will conclude this class with a project they will be proud to display or give as a gift. Supplies will be provided for this course.</p>			

JUNE CLASSES

MOVIE EVENT WITH PIZZA	YJC-185-58102 -FS	EIC ~ ENERGY INNOVATION CENTER	
SATURDAY ~ JUNE 3 RD , 2017 (1 SESSION)		12:30PM – 3PM	\$16-
<p>This 2.5-hour course offers students an enjoyable afternoon together. This class is designed to improve upon participation and social skills. We will order pizza of your choice (Other food is available for all who have allergies to pizza, you must call ahead for this). All movies will be appropriate for our audience. We will also have plain or buttered popcorn to munch on during the movie. This location has accessible parking. (<i>Staff must also be registered for this event</i>) MOVIE: "Student's Choice"</p>			

A GROUP OUTING: GAMES N' AT	YJC-261-58101 -FS	GAMES N' AT (SOUTHSIDE)	
SUNDAY ~ JUNE 4 TH , 2017 (1 SESSION)		1PM – 3PM	\$26
<p>Students will join together at a popular game site for an afternoon of excitement. A variety of games to choose from, team competitions to individual challenges. Small snacks will be provided for this event. (<i>Staff must also be registered for this event</i>)</p>			

JUNE CLASSES (con't)

BINGO BLAST	YJC-114-58105 -FS	EIC ~ ENERGY INNOVATION CENTER	
WEDNESDAY ~ JUNE 7 TH , 2017 (1 SESSION)		6PM – 8PM	\$18-
<p>This two-hour course offers students an enjoyable Bingo experience. Students will participate in the game of bingo for a chance to win cash and prizes. Bingo is a wonderful game that improves hand-eye coordination while adding excitement and anticipation. A new location with accessible parking.</p>			

SPECIAL EVENT ~ SATURDAY CRUISE	YJC-194-58101 -FS	GATEWAY CLIPPER FLEET	
SATURDAY ~ JUNE 10 TH , 2017 (1 SESSION)		11:30AM – 2PM	\$40-
<p>This 2.5 hour activity provides students with an opportunity to cruise the three rivers, learn about the city of Pittsburgh and enjoy a group setting. A lunch will be provided for this scenic tour. An event you can never get tired of, you learn something new every time you go. See you on the river! (<i>Staff must be registered for this event</i>) You MUST be on time.</p>			

LOCATION ADDRESSES

<i>CCAC ~ Allegheny Campus</i> 808 Ridge Avenue Pittsburgh, PA 15212	<i>CCAC ~ North Campus</i> 8701 Perry Highway Pittsburgh, PA 15237
<i>CCAC ~ Energy Innovation Center</i> (Previously the old Connelly School) 1435 Bedford Avenue, Pittsburgh, PA 15219 (Private parking; Security; All classes on 1 st floor)	<i>Dave & Buster's Waterfront</i> 180 E Waterfront Drive Homestead, PA 15120
<i>Claddagh Irish Pub</i> 407 Cinema Drive (SouthSide) Pittsburgh, PA 15203	<i>Games n' At</i> 2010 Josephine Street (Southside) Pittsburgh, PA 15203
<i>Gateway Clipper Fleet</i> 350 W Station Square Drive Pittsburgh, PA 15219	<i>Kniess Miniature Golf</i> 3005 Babcock Blvd Pittsburgh, PA 15237
<i>The National Aviary</i> 700 Arch Street (Northside) Pittsburgh, PA 15212	<i>Par 2 Miniature Golf</i> 4259 Northern Pike Monroeville, PA 15146
<i>Phipps Conservatory and Botanical Gardens</i> 1 Schenley Drive (Oakland) Pittsburgh, PA 15213	SouthSide Works Cinema 425 Cinema Drive (SouthSide) Pittsburgh, PA 15203
<i>Swissvale Arcade Lanes</i> 7518 Dickson Street Pittsburgh PA 15218	<i>Wilkins School Community Center</i> 7604 Charleston Avenue Pittsburgh, PA 15218 (Location NOT Handicap Accessible)

ALL LOCATIONS ARE HANDICAP ACCESSIBLE UNLESS OTHERWISE NOTED



The first choice for faster results

GENERAL INFORMATION

CANCELLATION/REFUND POLICY

Enrollment is limited. If a student is unable to attend a class, he/she may withdraw and request a refund. All requests for refunds must be submitted by the end of the last business day BEFORE the class starts. No refund of materials fees shall be granted unless such materials are returned unused. Please contact the Special Needs program at 412.237.2723 or 412.482.3380 or FAX requests to 412.237.4512.

LOW CLASS ENROLLMENT / REGISTRATIONS

A class may be cancelled due to low enrollment prior to or after the first week at the discretion of the Special Needs program staff. Students will be notified if there are any cancellations or changes to class schedules. The family, ACCESS or carpools usually provide transportation. When using ACCESS, plan departure time 30 minutes before the end of class to ensure proper pickup. Family and caregivers, please be prompt. Facilities need to close on time. ACCESS telephone 412.562.5353 OR 412.833.5208

COMMUNITY COLLEGE AFFILIATION

All classes provided by Community College are part of the College system (non-credit). Many students value the prestige of a college experience and benefit from this experience. This serves to motivate students to participate and excel in class activities. Any persons, family members, caregivers, and support staff are welcome to attend classes, and activities.

INCLEMENT WEATHER/SNOW CANCELLATION INFORMATION

Please include all updated & emergency telephone numbers when filling out registration form. Provide instructors with the *student's name* and *telephone #* at the *first class session, before leaving student at facility*. In case of a severe snowstorm or facility emergency, it may be necessary to reschedule. For recorded closings call **412-237-4520**. For additional information call **412-237-2723, 412-482-3380**, or listen to KDKA Radio or TV for cancellation information.

NONDISCRIMINATION POLICY

The college does not discriminate based upon race, color, religion, national origin, ancestry or place of birth, sex, gender identity or expression, sexual orientation, disability, marital status, familial status, veteran status, age or use of a guide or support animal because of blindness, deafness or physical disability of any individual. Questions may be emailed to **diversity @ccac.edu**.

Individuals with disabilities who are requesting accommodations should contact the Supportive Services for Students with Disabilities office at 412-469-6215. This publication is available in alternate formats; contact **412-469-6215**.

REGISTRATION

Participants may register for any class offered by completing the registration form in this booklet or on website. A copy of the form may also be used. Registration forms MUST be signed and dated. Please remember to include your birth date on the form or your student ID if you know it.

THIRD-PARTY BILLING AND PAYMENT

Students and families planning to use a third party for payment of classes and events need to request a signed authorization form (available online at **www.ccac.edu**, search keywords, "*third-party*") from their Independent Support Coordinator prior to the start of class. This will ensure proper registration and avoid billing problems. Proper registration is needed to plan for transportation and/or ACCESS.

Complete a registration form for each class the student is planning to attend. Include course number, student's birth date, address and phone number. Mail completed registration form along with a signed authorization form from student's ISC to CCAC at the address above or fax to: **412-237-4512**. Indicate "Special Needs program" on all correspondence.

Please provide a registration form with payment or signed authorization **prior** to the start of class. **No verbal requests** can be accepted. CCAC staff cannot request authorization for student. Students must make arrangements with their ISC prior to start date of class or make payment to CCAC for the cost of the class. Students may also pay and give their receipts to their agency for reimbursement if funds are available. Phone-in registrations with credit cards are available.

COST OF THE PROGRAMS

The cost of our programs and courses varies. All prices are listed with course information; along with location. Individuals with mental retardation who are not registered with Allegheny County Mental Retardation Services can contact the Allegheny County Office of Mental Retardation, Intake and Registration Department, to register for services at 412-253-1250.

INDEPENDENT SUPPORT COORDINATION

Family Links
3644 Banksville Rd
Pittsburgh, PA 15216
Phone: 412-942-0424
Fax: 412-343-8249

OR

Family Links
1500 Ardmore Blvd.
Suite 500
Pittsburgh, PA 15221
Phone: 412-661-1800
Fax: 412-731-1371

Staunton Clinic
ISC Unit
300 Bilmar Dr Ste 240
Pittsburgh, PA 15025
Phone : 412-928-8687
Fax: 412-928-9458

Mon Valley Support
Coordination
230 3rd Ave
Rankin, PA 15104
Phone: 412-464-1545

Out of County residents are welcome! There are no price variations.

SURVEY

NAME:	
ADDRESS	
CITY/STATE/ZIP	
PHONE #	
AGENCY AFFILIATION OR SCHOOL DISTRICT	
POSITION:	
CASEWORKER NAME & # (IF APPLICABLE)	
OTHER INFO NECESSARY	

It is important to update any changes in your address or phone number with the college.
Please take a minute to complete our survey.

I WOULD LIKE TO HAVE MORE CLASSES HELD:	<input type="checkbox"/> North <input type="checkbox"/> South <input type="checkbox"/> East <input type="checkbox"/> West	CLASSES PREFERRED:	<input type="checkbox"/> Day Program <input type="checkbox"/> Special Events <input type="checkbox"/> Recreation <input type="checkbox"/> Academic
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WHAT NEW CLASSES OR EVENTS WOULD YOU LIKE TO HAVE OFFERED?	
THOUGHTS OR COMMENTS YOU WOULD LIKE TO SHARE WITH US.	

PLEASE MAIL TO: CCAC Special Needs Program / West Hills Center
1000 McKee Road N1205, Oakdale, PA 15071-9910

PHONE: 412.237.2723 or 412.482.3380 FAX: 412.787.7716

2017 SPRING SPECIAL NEEDS PROGRAM



The first choice for faster results



Non-Credit Registration Form

Community College of Allegheny County

Allegheny Campus
808 Ridge Ave
Pittsburgh, PA 15212
412.237.4889

Boyce Campus
595 Beatty Rd
Monroeville, PA 15146
724.325.6700

North Campus
8701 Perry Hwy
Pittsburgh, PA 15237
412.369.3736

South Campus
1750 Clairton Rd
West Mifflin, PA 15122
412.469.6241

Public Safety
412.237.2500

West Hills Center
1000 McKee Road
Oakdale, PA 15071
412.788.7500

Last Name _____ First Name _____ Middle Initial _____
 Street Address _____ Apartment _____
 City _____ State _____ Zip _____ County _____
 Home Phone _____ Alternate Phone _____
 Email _____

Date of Birth (required)

Student ID Number

Month Day Year

Payment Enclosed—Print phone number on check or money order (make checks payable to CCAC).

Because CCAC cares about your privacy, we cannot process credit card information by mail. Please visit www.ccac.edu, any CCAC facility or call 412.788.7537 OR 412.788.7507 to register if you prefer to pay by credit card.

Special Accommodations: Wheelchair Yes No Other _____

TERM	Course Number	Course Title	Dates	Location	Fees
N17SP	YJC-				
N17SP	YJC-				
N17SP	YJC-				
N17SP	YJC-				

Student Signature _____ Date _____ Agency _____

When you register, you become responsible for all charges incurred, unless you DROP during the designated refund periods. If your agency or sponsor defaults on your tuition, you become responsible for those changes.

Cancellation Policy

If a class is canceled, a 100% refund of tuition and fees will be given. Please allow three to four weeks for processing. Refunds will be in the form that the original payment was made.

Refund Policy

Students who wish to withdraw from a class must do so by the end of the last business day before the class starts. No refund of material fees shall be granted unless such materials are returned unused.

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Oakdale, PA 15071-9910

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The first choice for faster results