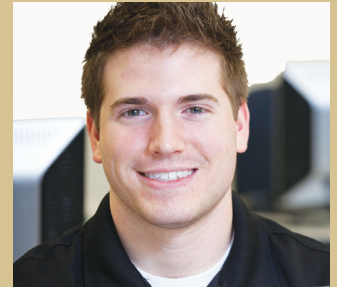


Business

ASSOCIATE OF SCIENCE
UNIVERSITY PARALLEL
CCAC/IUP PROGRAM
CERTIFICATE



CCAC offers business programs designed to prepare students for career entry, or for transfer to a four-year college or university.

The Business Management associate's degree program is designed to prepare students for employment by giving them the knowledge and skills they will need for an entry level business management position.

The Business University Parallel associate's degree program is designed for students planning to transfer to a four-year institution. It allows broad choices of courses to meet the requirements of individual transfer institutions and provides the equivalent of the first two years of a bachelor's degree in business.

CCAC also has a special parallel associate's degree program in cooperation with the Indiana University of Pennsylvania. Students who elect this option are considered jointly enrolled in both institutions. They will earn an associate's degree in Business from CCAC and will continue to earn credits towards a Bachelor of Science degree in Management from IUP, with IUP courses being taught at CCAC-Boyce Campus.

The Business Management certificate program is designed primarily for students who are currently employed and/or have prior post-secondary educational background who are seeking to enhance their skills.



ASSOCIATE'S DEGREE REQUIREMENTS

The Business Management Associate of Science program (385.2) requires 62–67 credits to graduate. Students must choose one of four concentrations: A) General; B) Corporate; C) Marketing; D) Small Business. This program is available at all CCAC campuses.

UNIVERSITY PARALLEL REQUIREMENTS

The University Parallel program (004.1) requires 62–66 credits. Graduates earn an Associate of Science degree and may transfer to earn a bachelor's degree and prepare for graduate training in many business fields. This program is available at all CCAC campuses.

CCAC/IUP REQUIREMENTS

The CCAC and Indiana University of Pennsylvania program (097) requires 129–130 credits (CCAC: 75–76, IUP: 54) to graduate. CCAC courses may be taken at any campus, however IUP courses are only delivered at CCAC–Boyce Campus.

CERTIFICATE REQUIREMENTS

The Business Management certificate program (216.1) requires 32–33 credits to graduate and can be completed in two semesters. Cooperative education credits may be available to those who qualify. This program is available at all CCAC campuses.

PROGRAM OUTCOMES

Upon successful completion of the Business Management certificate program (216.1), Business Management Associate of Science program (385.2) or the University Parallel program (004.1), the graduate will:

1. Demonstrate business concepts in the areas of marketing, management, finance, accounting and the external business environments.
2. Explain major concepts and elements of the global environment.
3. Solve business problems through analysis and critical thinking.
4. Demonstrate competency in oral and written communications such as standard business communications, memos, programs and reports.
5. Discriminate between valid and invalid sources of information as a means of reporting on current trends in business.

For a listing of required courses and other requirements for each Business program, contact the campus you are interested in attending:

CCAC–Allegheny Campus	412.237.2515
CCAC–Boyce Campus	724.325.6686
CCAC–North Campus	412.369.4103
CCAC–South Campus	412.469.6325

Information can also be found online. Visit www.ccac.edu, search keywords “*business*.”

CCAC NONDISCRIMINATION POLICY

The college does not discriminate based upon race, color, religion, national origin, ancestry or place of birth, sex, gender identity or expression, sexual orientation, disability, marital status, familial status, veteran status, age or use of a guide or support animal because of blindness, deafness or physical disability of any individual. Questions may be emailed to diversity@ccac.edu.

Individuals with disabilities who are requesting accommodations should contact the Supportive Services for Students with Disabilities office at 412.469.6215. This publication is available in alternate formats; contact 412.469.6215.



Learn More.